

الوكالة الدرية للطاقة الذرية 国际原子能机构 International Atomic Energy Agency Agence internationale de l'énergie atomique Международное агентство по атомной энергии Organismo Internacional de Energía Atómica

Vienna International Centre, PO Box 100, 1400 Vienna, Austria Phone: (+43 1) 2600 • Fax: (+43 1) 26007 Email: Official.Mail@iaea.org • Internet: https://www.iaea.org

In reply please refer to: EVT1904675 Dial directly to extension: (+43 1) 2600-22788

The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **Technical Meeting on Sustaining Operational Excellence at Nuclear Power Plants in a Changing Global Business Climate** (hereinafter referred to as "event") to be held at the IAEA's Headquarters in Vienna, Austria, from **2 to 4 June 2020**.

The purpose of the event is to share among Member States with operating (or soon-to-be operating) nuclear power plants experience, good practices and lessons learned in achieving, sustaining and improving operational excellence under changing economic and business conditions. The event will also enable Members States to review and provide feedback on a draft IAEA guidance document on operational excellence.

The attached Information Sheet provides further details of the event.

The event will be held in English.

Member States are invited to designate one or more participants to represent the Government at this event. Member States are strongly encouraged to identify suitable women participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event. The application for financial support should be made at the time of designating the participant(s) using the attached Grant Application Form (Form C).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than 31 March 2020 using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Mr Akira Kawano, Division of Nuclear Power, Department of Nuclear Energy (Email: A.Kawano@iaea.org) and to the Administrative Secretary, Ms Lilly Makil (Email: L.Makil@iaea.org). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once the official designations have been received.

Should Governments wish, in addition, to appoint one or more observers to assist and advise the designated participants, they are kindly requested to inform the IAEA of the names and contact details of any such observers by the above date. In accordance with the established rules, Governments are expected to bear the cost of attendance of any observers they may send to IAEA events. Compensation is not payable by the IAEA for any damage to or loss of observers' personal property or for illness, injury or death occurring while travelling to or in connection with their attendance at IAEA events.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA's Member States the assurances of its highest consideration.



2020-02-07

Enclosures: Information Sheet

Participation Form (Form A)

Grant Application Form (Form C)



Technical Meeting on Sustaining Operational Excellence at Nuclear Power Plants in a Changing Global Business Climate

IAEA Headquarters Vienna, Austria

2–4 June 2020

Ref. No.: EVT1904675

Information Sheet

Introduction

Nuclear electricity generation plays a vital role in achieving stable electricity supply with its inherent characteristics as a non-carbon generation source, and its success has been supported by high-quality technologies and mature management models. However, it has started to face critical economic challenges owing to a competitive electricity market and stagnant or slowly increasing demand. Nuclear power plant (NPP) owner/operating organizations now need to re-evaluate and re-establish their business models to become more robust and resilient in order to continuously perform their expected roles.

As a result, the Technical Working Group on Nuclear Power Plant Operations (TWG-NPPOPS) was established in 2018. This TWG comprises a group of executives and leaders with responsibilities for NPP operations and was established to provide advice to the International Atomic Energy Agency (IAEA) and to support programme implementation in the area of management and strategy for sustainable NPP operations by reflecting a global network of leadership, excellence and expertise. TWG-NPPOPS provided a set of general recommendations in its preliminary exploration of potential IAEA support for operating NPPs.

The IAEA understood from the recommendations that NPP owner/operator organizations should take specific initiatives to achieve and sustain operational excellence with cost-effectiveness. Therefore, it is deemed to be valuable to develop a high-level guidance document that could show them a proper direction for excellence in operations.

Objectives

The purpose of the event is to share among Member States with operating (or soon-to-be operating) NPPs experience, good practices and lessons learned in achieving, sustaining and improving operational excellence under changing economic and business conditions.

The event will also enable Members States to review and provide feedback on a draft IAEA guidance document on operational excellence.

Target Audience

The event is targeted mainly at mid- and high-level management, including executives and officers of NPP owner/operating organizations who are directly responsible for plant safety and performance.

Vendors and suppliers would also benefit from the event, as it would help them to improve and establish NPP customer interfaces and to better understand the needs and challenges faced by NPP owner/operator organizations.

Participants should be knowledgeable and experienced in industry-wide operational practices, rules and regulations, as well as in their implementation with respect to plant operation and management. They should be capable of describing and discussing their knowledge and experience in depth, as well as the needs and challenges faced by their respective countries.

Participants will be asked to give a presentation on a specific topic. Topics may include, but are not limited to, methods, expectations, implementation and practices for achieving, sustaining and improving operational excellence based on their personal/organizational/national/international experience. Participants will be also encouraged to take part in the discussions organized during the event in order to fulfil the event's objectives.

Working Language(s)

English.

Expected Outputs

The expected outputs from the event include the review of and feedback for the draft IAEA guidance document on operational excellence, which will be used to finalize the publication.

The following topics are envisaged to be discussed during the event:

- The core fundamentals that should be established/preserved in the owner/operating organizations under the current changing business environment to achieve and sustain operational excellence;
- The actions based on the above core fundamentals that should be taken to overcome existing or foreseen barriers; and
- The outcomes that are expected to be reached in the nuclear community by taking the above actions.

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **31 March 2020**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by the above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Please note that the IAEA is in a transition phase to manage the entire registration process for all regular programme events electronically through the new InTouch+ (https://intouchplus.iaea.org) facility, which is the improved and expanded successor to the InTouch platform that has been used in recent years for the IAEA's technical cooperation events. Through InTouch+, prospective participants will be able to apply for events and submit all required documents online. National authorities will be able to use InTouch+ to review and approve these applications. Interested parties that would like to use this new facility should write to: InTouchPlus.Contact-Point@iaea.org.

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **31 March 2020.**

Venue

The event will be held in Board Room B/M1, First Floor, Building M, at the Vienna International Centre (VIC) where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page: <u>http://www-pub.iaea.org/iaeaevents/GeneralInfo/Guide/VIC</u>.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

IAEA Contacts

Scientific Secretary:

Mr Akira Kawano

Division of Nuclear Power Department of Nuclear Energy International Atomic Energy Agency Vienna International Centre PO Box 100 1400 VIENNA AUSTRIA

Tel.: +43 1 2600 22788/22802 Fax: +43 1 26007 Email: <u>A.Kawano@jaea.org</u>

Administrative Secretary:

Ms Lilly Makil

Division of Nuclear Power Department of Nuclear Energy International Atomic Energy Agency Vienna International Centre PO Box 100 1400 VIENNA AUSTRIA

Tel.: +43 1 2600 22789/22804 Fax: +43 1 26007 Email: <u>L.Makil@iaea.org</u>

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the event to the Administrative Secretary.



Participation Form

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IAEA Headquarters, Vienna, Austria

2–4 June 2020

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: <u>Official.Mail@iaea.org</u> or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary <u>A.Kawano@iaea.org</u> and to the Administrative Secretary <u>L.Makil@iaea.org</u>.

Deadline for receipt by IAEA through official channels: 31 March 2020

Family name(s): (same as in	passport)	First name(s): (san	ne as in passport)	Mr/Ms
Institution:				
Full address:				
Tel. (Fax):				
Email:				
Nationality:	Representing following Member State/non-Member State/entity or invited organization:			
If/as applicable: Do you intend to submit a paper? Yes Would you prefer to present your paper as a poster? Yes No Image: Title:				



Grant Application Form

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Deadline for receipt by IAEA through official channels: 31 March 2020

Family name(s): (same as in passport)	First name(s): (same as in passport)		Mr/Ms:
Mailing address:		Tel.:	
		Fax:	
		Email:	
Date of birth (yy/mm/dd):		Nationality:	

1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years atte from	ended to

2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years wor from	rked to

3. Description of work performed over the last three years:

4. Institute's/Member State's programme in field of event:

Date: Signature of applicant: _____

Date:Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission
to the IAEA or National Atomic Energy Authority ______