



Atoms for Peace and Development

الوكالة الدولية للطاقة الذرية
国际原子能机构
International Atomic Energy Agency
Agence internationale de l'énergie atomique
Международное агентство по атомной энергии
Organismo Internacional de Energía Atómica

Vienna International Centre, PO Box 100, 1400 Vienna, Austria
Phone: (+43 1) 2600 • Fax: (+43 1) 26007
Email: Official.Mail@iaea.org • Internet: <https://www.iaea.org>

In reply please refer to: EVT1905498
Dial directly to extension: (+43 1) 2600-22660

The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **Technical Meeting on the Global Status of Decommissioning** (hereinafter referred to as "event") to be held at the IAEA's Headquarters in Vienna, Austria, from **31 August to 4 September 2020**.

The purpose of the event is to continue the exchange of information relating to the global decommissioning status within the IAEA collaborative project. The participants will also have an opportunity to discuss the structure and content of an IAEA publication on this topic.

The attached Information Sheet provides further details of the event.

The event will be held in English.

Member States are invited to designate one or more participants to represent the Government at this event. Member States are strongly encouraged to identify suitable women participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event. The application for financial support should be made at the time of designating the participants using the attached Grant Application Form (Form C).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **22 June 2020** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Mr Patrick Joseph O'Sullivan, Division of Nuclear Fuel Cycle and Waste Technology, Department of Nuclear Energy (Email: P.OSullivan@iaea.org), and to the Administrative Secretary, Ms Shahnoza Arzikulova (Email: S.Arzikulova@iaea.org). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once official designations have been received.

Should Governments wish, in addition, to appoint one or more observers to assist and advise the designated participants, they are kindly requested to inform the IAEA of the names and contact details of any such observers by the above date. In accordance with the established rules, Governments are expected to bear the cost of attendance of any observers they may send to IAEA events. Compensation is not payable by the IAEA for any damage to or loss of observers' personal property or for illness, injury or death occurring while travelling to or in connection with their attendance at IAEA events.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA's Member States the assurances of its highest consideration.



2020-04-21

Enclosures: Information Sheet
Participation Form (Form A)
Form for Submission of a Paper (Form B)
Grant Application Form (Form C)



Technical Meeting on the Global Status of Decommissioning

**IAEA Headquarters
Vienna, Austria**

31 August–4 September 2020

Ref. No.: EVT1905498

Information Sheet

Introduction

A significant proportion of the nuclear power plants currently in operation around the world are more than 30 years old and are likely to be withdrawn progressively from service between now and 2050; a similar situation applies in the case of research reactors and for other facilities forming part of the nuclear fuel cycle. This will result in increasing needs over the coming decades for comprehensive decommissioning and associated waste management programmes throughout the nuclear sector.

In 2019 IAEA launched an international collaborative project to collect and analyze the current global status and future prospects for decommissioning of nuclear facilities (Technical Meeting, 26-30 August 2019, Vienna International Centre), following which the Terms of Reference for the project were finalized. A Steering Group comprising representatives from Member State was established to coordinate the implementation of the project. The project is intended to be completed within two years of its launch.

The final report on the project will address envisaged decommissioning strategies and timeframes, the current status of programmes, and foreseen challenges, including resource needs, both in terms of human resources and technology. In support of this, a data collection exercise is being undertaken, including a questionnaire focused on individual nuclear sites, to provide up-to-date information on current activities and future plans in this field. The data collection exercise commenced in February 2020 and responses were requested by April 2020.

Objectives

The purpose of this meeting is to advance the development of the project report, providing feedback on an initial draft version prepared by the Steering Group. The meeting will continue the exchange of information on national experiences relating to national legal and institutional frameworks for decommissioning; current status and expected future evolution of decommissioning programmes; decommissioning strategies and key factors impacting strategy definition and implementation; important recent successes and current challenges, including resource and innovations needs.

Target Audience

Representatives on national and international organizations concerned with this topic are invited to participate in the event, including:

- government officials with policy responsibility for decommissioning and associated waste management;
- managers of regulatory authorities;
- managers of the nuclear facility operating organizations;
- managers and planners from decommissioning organizations/projects; and
- officials from concerned international organizations.

Working Language(s)

English

Topics

The meeting will cover topics related to issues and challenges related to the implementation of decommissioning programmes and activities, including:

- National legal and regulatory framework for decommissioning;
- Institutional framework for decommissioning;
- Current status and expected future evolution of decommissioning programmes;
- Decommissioning strategies and impacting factors; and
- Major recent successes and current challenges, including research and innovation needs.

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **22 June 2020**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Papers and Presentations

The IAEA encourages participants to give presentations on the work of their respective institutions that falls under the topics listed above. In light of this, participants have to submit the attached **Form for Submission of a Paper (Form B)** together with the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or their organization for onward transmission to the IAEA not later than **22 June 2020**.

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **22 June 2020**.

Venue

The event will be held at the Vienna International Centre (VIC) where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page:
<http://www-pub.iaea.org/iaeaevents/GeneralInfo/Guide/VIC>.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

Organization

Scientific Secretary

Mr Patrick Joseph O'Sullivan

Division of Nuclear Fuel Cycle and Waste Technology
Department of Nuclear Energy
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 22660

Fax: +43 1 26007

Email: P.OSullivan@iaea.org

Administrative Secretary

Ms Shahnoza Arzikulova

Division of Nuclear Fuel Cycle and Waste Technology
Department of Nuclear Energy
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 24611

Fax: +43 1 26007

Email: S.Arzikulova@iaea.org

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the event to the Administrative Secretary.

Participation Form

Technical Meeting on the Global Status of Decommissioning

IAEA Headquarters, Vienna, Austria

31 August–4 September 2020

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary P.OSullivan@iaea.org and to the Administrative Secretary S.Arzikulova@iaea.org.

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

Deadline for receipt by IAEA through official channels: 22 June 2020

Family name: (e.g. Smith)	First name(s): (e.g. John)	Mr/Ms
Institution:		
Full address:		
Tel. (Fax):		
Email:		
Nationality:	Representing following Member State/non-Member State/entity or invited organization:	
If/as applicable:		
Do you intend to submit a paper?	Yes	No
Would you prefer to present your paper as a poster?	Yes	No
Title:		

Form for Submission of a Paper

Technical Meeting on the Global Status of Decommissioning

IAEA Headquarters, Vienna, Austria

31 August–4 September 2020

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary P.OSullivan@iaea.org and to the Administrative Secretary S.Arzikulova@iaea.org.

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

Deadline for receipt by IAEA through official channels: 22 June 2020

Title of the paper:		
If applicable: Abstract ID in IAEA-INDICO:		
Family name(s) and first name(s) of all author(s): e.g. Smith, John	Scientific establishment(s) in which the work has been carried out	City/Country
1.		
2.		
3.		
Family name and first name(s) of author presenting the paper: e.g. Smith, John	Mr/Ms:	
Mailing address:		
Tel. (Fax):		
Email:		

I hereby agree to assign to the International Atomic Energy Agency (IAEA):

the copyright; or

the non-exclusive, worldwide, free-of-charge licence (this option is only for those authors whose parent institution does not allow them to transfer the copyright for work carried out in that institution) granting the IAEA world rights for the use of the aforementioned material in this and any future editions of the publication, in all languages, and in all formats available now, or to be developed in the future (digital formats, hard copy etc.).

Please note: If granting the licence mentioned above, please supply any copyright acknowledgement text required.

Furthermore, I herewith declare:

that the material submitted to the IAEA is original, except for such excerpts from copyrighted works as may be included with the permission of the copyright holders thereof, has been written by the stated authors, has not been published before, and is not under consideration for publication by another entity;

that any permissions and rights to publish required for third-party content, including but not limited to figures and tables, have been obtained, that all published material is correctly referenced; and

that the material submitted to the IAEA does not contain any libellous or other unlawful statements and does not contain any materials that violate any personal or proprietary rights of any person or entity.

Date:

Signature of main author:

Grant Application Form

Technical Meeting on the Global Status of Decommissioning

IAEA Headquarters, Vienna, Austria

31 August–4 September 2020

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary P.OSullivan@iaea.org and to the Administrative Secretary S.Arzikulova@iaea.org.

Deadline for receipt by IAEA through official channels: 22 June 2020

Family name: (e.g. Smith)	First name(s): (e.g. John)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yyyy/mm/dd):	Nationality:	

1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended	
			from	to

2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years worked	
			from	to

3. Description of work performed over the last three years:

4. Institute's/Member State's programme in field of event:

Date: _____ Signature of applicant: _____

Date: _____ Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority
